



HEADQUARTERS
CIVIL AIR PATROL CONNECTICUT WING
UNITED STATES AIR FORCE AUXILIARY
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CTWG COMMANDERS' CALL
MINUTES
01 November 2006

Attendance:

Wing Commander	Col Jensen	
Vice Commander	Lt Col Valleau	
Chief of Staff	Lt Col Huchko	
State Director	Lt Col Isabelle	
Wing Administrator	1Lt A. Tucker	
Finance Officer	2Lt G. Tucker	
Director of Ops	Col Sturges	
Nurse Officer	1Lt Bafuma	
Cadet Programs Assistant	1Lt Leslie	
Inspector General	Lt Col Stidsen	
103 rd Composite Squadron (CT004)	Capt Kinsky	REP (Stansfield)
Silver City Cadet Squadron (CT014)	Maj Daviault	REP (Graves)
Stratford Eagles Composite Squadron (CT022)	Maj Oestreicher	REP (Connelly)
169 th Composite Squadron (CT027)	Lt Col Magurany	
399 th Composite Squadron (CT042)	1Lt Dellavecchia	
C.K. Hamilton Composite Squadron (CT058)	Capt Trujillo	
Northwest Hills Composite Squadron (CT062)	Lt Col Hull	
Royal Charter Composite Squadron (CT071)	Capt Dill	
CT Minuteman Composite Squadron (CT073)	1Lt Bodwell	
Danielson Cadet Squadron (CT074)	Maj Provost	
Thames River Composite Squadron (CT075)	Lt Col Kinch	

(REP) Representative, (NP) Not Present, (EX) Excused

Colonel Jensen called meeting to order at 1935L.

Colonel Jensen

- The Cadet Ball was a huge success. This is one of the most important events of the year. Special thanks to C.K. Hamilton.
- An excellent kickoff meeting was held in Waterbury for the soon to be named 143rd Composite Squadron instead of the Brass City Cadet Squadron. Again, special thanks to C.K. Hamilton. There will be another meeting concerning the Waterbury Squadron this Monday. Gen Martin, the AG, will attend. The new Squadron is very exciting especially since there has not been a CAP presence in Waterbury since 1969.
- Consideration is being given to having future Wing-wide O-flight days at the Waterbury/Oxford Airport as it is a central location and a nice airport.
- The Rocketry Competition was postponed due to weather. This will give all the Squadrons more time to get ready for the competition.

- There has been a lot of discussion concerning DRMO and the ability for Squadrons to obtain uniforms. More information on this topic will be distributed as soon as it is available.
- UCC is mandatory for all Squadron Commanders. If a Squadron Commander has not yet completed it, this must be rectified.
- Congratulations to our Vice Commander, Lt Col Valleau, on his promotion.
- Congratulations to our Ground Operations Coordinator, Capt Sledge, on his promotion.
- Membership looks very good. At the end of October, we had 524 members. This is the highest we've been in a long time. Squadrons should be using the new starter kit for new Officers.
- Make sure to use the Wing Calendar. Lt Col Huchko can help anyone who does not know how to use it.
- Every Squadron should be encouraging all members to attend the Wing Conference on 28-Apr-2007 at each meeting and event. It is looking promising that both Gen Pineda and Mary Feik will be attending the conference. The 2007 Wing Conference will be hosted by the Northwest Hills.
- Thanks to 2Lt Tucker and Lt Col Huchko the Wing audit has been completed and it looked good.

Lt Col Valleau

- Kudos to the Trujillo's for a wonderful Cadet Ball. Cadets and Officers all had a great time. The food was wonderful. Next year, it looks like we will need a larger space for the Ball.
- As Col Jensen mentioned, the Rocketry Competition had to be postponed due to weather. CATO offered the next day, Sunday, for launches, but we could not reorganize in time. The tentative date for the Rocketry Competition is now 14-Apr-2007 with a rain date of 21-Apr-2007. The cup will be presented at the CT Wing Conference on 28-Apr-2007.
- Phase 3 of the Rocketry Program involves either multi-stage or payload rockets. Wing will fund the cost of the rockets. Squadrons should determine which cadets want to use a multi-stage rocket and which want to use a payload rocket for Phase 3. This information should then be submitted to Wing. Orders for the rockets will be placed at the end of December.
- All correspondence concerning the Rocketry Program should copy Maj Marteka. He will be assuming some of the responsibilities for this program.
- Many communications changes will be implemented in 2007. Meetings will take place with the Squadrons concerning these changes.
- Wing-wide O-flights will take place 18-Nov-2006 at the Meriden Airport. Maj Marteka is handling the coordination for this event. All four (4) airplanes are reserved for this event along with several pilots. The glass cockpit will be there. There will be flight line training available. O-flights are the best retention tool available for cadets.
- All Wing email boxes must be emptied routinely. Notifications concerning the postponement of the Rocketry Competition indicated several emails as undeliverable.
- Lt Col Valleau was dismissed as he had a schedule conflict.

2Lt Tucker

- All Squadron Commanders need to check with their Finance Officer to insure that year-end finance reports have been submitted to Wing. Taxes need to be filed.
- Squadron Commanders must discuss Flight Log requirements with all their pilots. Flight logs must be legible and must be completely filled out. Pilot billings must be completed by the middle of the month.
- In the future, Wing will become the banker for all Squadrons. Each Squadron should think about the logistics necessary to make this a smooth transition.

- Vehicle insurance will no longer be required. If a Squadron has paid in advance, that Squadron will receive a refund.

1Lt Bafuma

- It has been decided that the health services database will not be pursued.
- Squadron visits will be taking place shortly to see PT. A spreadsheet has been circulated for Squadron Commanders to request a specific date

Col Sturges

- There is a mission number available for the entire month. Squadrons can use it by sending an exercise scenario to Maj Shapiro and receiving approval.
- It is now a requirement that all paperwork be at National within thirty (30) days from the end of an activity in order. If paperwork is not received by National within forty-five (45) days, we will not receive a reimbursement.
- A Wing-wide SAREx will take place at Brainard on 11-Nov. Bridgeport and Danbury Squadrons should report to Danbury Airport at 0800. They will be met by a contingent from Westchester, New York. All other Squadrons should report to Brainard at 0800. All Squadrons should be involved.

1Lt Leslie

- Work is in progress on the Drill Team. Squadron Commanders should be talking with their cadets about the Drill Team. In order to proceed, the Drill Team needs twelve (12) highly motivated cadets. Each member will be expected to pay \$20 to defray some of the costs. Practice will probably be held in Waterbury once a month this year. Sessions will be four (4) hours in length. Next year's sessions are still to be determined. Drill Team members can be Airman Basic through Cadet Colonel.

Lt Col Huchko

- The Holiday Party will be the 1st Wednesday of December for all Wing Staff and Squadron Commanders. This will be a combined meeting.
- There will not be a Staff Meeting in December.
- The Waterbury Open House is thought to be the 2nd weekend in December.

CT004

- The Squadron will be participating in the Wing-wide SAREx on 11-Nov.
- Cadets are interested in the Wing-wide O-flight day.
- The Squadron has several new members.
- Two (2) cadets have passed the Earhart. These should be presented by the end of the year.

CT014

- Worked with four (4) prospective cadets. It is likely that two (2) of those will join.
- Cadets had a good time at the Cadet Ball.
- Cadets parked cars at the Harwinton fairgrounds.
- Cadets will be parking cars in November.
- Six (6) people will be attending the Region Conference.
- The Squadron will not be participating in the Wing-wide SAREx because all qualified ground team members will be attending the Region Conference.
- First Aid and CPR classes for Professional Rescuers will be held after Thanksgiving. Approximately ten (10) seats are available for other Squadrons. The cost will be approximately \$30 per person.

CT022

- No report.

CT027

- The Squadron will participate in the Wing-wide SAREx as well as O-flight day.
- A tour of the Air National Guard Base at Bradley is being planned.
- The Squadron will be presenting a Mitchell award.
- Cadets parked cars at the Harwinton fairgrounds.

CT042

- Four (4) cadets are participating in Honor Guard on 11-Nov. Others will be at the Wing-wide SAREx.
- Starting a ground school for Cadets.
- Cadets will be parking cars for Open Cockpit on 12-Nov.
- Need to understand how to log the additional O-flights. Col Jensen will determine this and notify Squadron Commanders.

CT058

- The Squadron has been trying to help Waterbury start up. If any Squadrons have uniforms or supplies, please let Capt Trujillo know.
- A ground school is underway with 15 Cadets and a few Officers.
- The Squadron has a pilot currently working on a Form 5.
- Two good fundraisers have taken place.
- Held a CPR class for all seniors.
- The Squadron has accepted a LaserQuest challenge with the 103rd.
- A visit to The New England Air Museum will take place for Open Cockpit.
- The Squadron has been invited to hike Mt Washington with the Danielson Squadron.

CT062

- The cadets had fun parking cars at the fair.
- From past experience, it should be noted that the Drill Team will also require participation from Seniors/Officers.
- The Squadron was not planning on participating in the Rocketry Program due to time constraints. However, due to the delay, the Squadron will now be participating.
- If other Squadrons are in need of a launch site, they should contact Lt Col Hull. He has ten (10) acres of property. His neighbor has 25 acres and may also be willing to assist.
- The Squadron will be participating in the Wing-wide SAREx. On 11-Nov.
- Cadets will be parking cars for Open Cockpit on 12-Nov. Additional help is needed for this event.
- A future open house / parent day is being planned for November or early December.
- Will be presenting an Earhart award shortly.

CT071

- Cadets parked cars at the Simsbury Air Show.
- Keys are available for N771CP. If anyone needs one, they should contact Capt Dill.
- The SAREx with State Representative Pam Sawyer was a success. The Journal Inquirer has indicated that they will be doing a story on it after the elections.
- Doing very well with the Rocketry Program.
- New CAP frequencies were not in N771CP when Pam Sawyer was taken flying.
- Future PT will take place at Trinity College. This has been arranged by one of the Squadron members who also can borrow a larger van for transportation.
- Capt Dill knows some pilots who may be interested in joining the Waterbury Squadron.

- There is a concern that there may be a bottleneck with the glass cockpit since there are only two (2) checkpilots.

CT073

- The Squadron is trying to get an Open House together. There is a need for pilots for this event. Coordination will take place with Col Sturges for aircraft.
- Work is in progress on the Rocketry Program. The Squadron is looking to launch on a future Saturday.

CT074

- There is a possibility of a CFII and two (2) new cadets coming on board.
- The Squadron will be participating in the Wing-wide SAREx on 11-Nov.
- Cadet Commander applications are needed for Encampment. All Squadron Commanders should send Maj Flynn names of those who will be applying. Cadet Staff applications for Encampment must be in for January Commander's Call. Interviews will take place in January. Basic applications for Encampment must be in for April Commander's Call. New T-shirts are being designed. The front of the T-shirt will remain the same each year and will be embroidered. The Cadet Commander will select the design for the back and it will be screen-printed. This will keep costs down. Encampment cost is trying to be held at \$100.

CT075

- A fundraising event took place selling fruit.
- The Bureau of Aviation wants the Squadron to move off the property. Negotiations are taking place.

Lt Col Isabelle

- There are still a lot of questions concerning DRMS (previously DRMO). Pennsylvania is one of only five (5) sites where supplies can be obtained. It is suspected that the Internet will be used for ordering.

Lt Col Stidsen

- Safety program report reviews were sent out on the 19th showing where everyone stands.
- A briefing will be mailed dealing with exercise and diet particularly through the holidays.
- SUI (Subordinate Unit Inspection) was completed by the 169th. CT075 is next. Packets covering the regulations behind each item were passed out. Each Squadron should fill out the Self Assessment by 01-Apr. Electronic copies of this document will be sent to each Squadron Commander and/or posted on the Wing website.

Meeting adjourned at 2120L. Dismissed.

Respectfully submitted,

//signed//

Audrey A. Tucker, 1LT, CAP
CTWG Administrator